

SAMPFORD COURTENAY AGAR SECTION 2 - 2024/25										
COLUMN	1	2	3	4	5	6	7	8	9	10
Balances brought forward - Current Account	3224.67									
Reserve Account	25286.94									
	28511.61									
Precept		13341.00								
Total Other Receipts			6055.51							
Staff Costs - Wages				4279.44						
- PAYE				1069.80						
				5349.24						
Loans										
					ZERO					
All Other Payments										
						8851.88				
Balances carried forward (1+2+3) - (4+5+6)								47908.12		
								14201.12		
								33707.00		
Net balances as at 31/3/25										
Current Account								847.52		
Reserve Account								33701.97		
								34549.49		
NB - neither gross income or gross expenditure exceeds £25,000 limit and therefore the Parish Council qualifies and are able to certify themselves Exempt from the limited assurance review										

Bank reconciliation – pro forma					
This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed “Year ending 31 March 2025” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.					
Name of smaller authority:	SAMPFORD COURTENAY PARISH COUNCIL				
County area (local councils and parish meetings only):	WEST DEVON				
Financial year ending 31 March 2025					
Prepared by (Name and Role):	Cllr Michele WILSON - Chair of Parish Council in conjunction with newly appointed RFO				
Date:	31/03/2025				
				£	£
Balance per bank statements as at 31/3/25:					
UNITY TRUST BANK CURRENT T1	account 1			847.52	
UNITY TRUST BANK INSTANT ACCESS	account 2			33701.97	
					34,549.5
Petty cash float (if applicable)					-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)					
	item 1				
	item 2				
	item 3				
	item 4				
[add more lines if necessary]	item 5				
	item 6				
	item 7				
	item 8				
					-
Add: any un-banked cash as at 31/3/25					
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Net balances as at 31/3/25 (Box 8)						34,549.5		
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Explanation of variances – pro forma									
Name of smaller authority: SAMPFORD COURTENAY PARISH COUNCIL									
County area (local councils and parishes): DEVON									
Insert figures from Section 2 of the AGAR in all Blue highlighted boxes									
<p>Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:</p> <ul style="list-style-type: none"> variances of more than 15% between totals for individual boxes (except variances of less than £200); New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year; 									
	2023/24	2024/25	Variance	Variance					
	£	£	£	%					
1 Balances Brought Forward	29,256	28,512							
2 Precept or Rates and Levies	10,682	13,341	2,659	24.89%	0	1	1	YES	Increase agreed to cover contested Election for vacancy requested by Parishioners.
3 Total Other Receipts	6,438	6,056	-382	5.94%	1	0	0	NO	
4 Staff Costs	3,177	5,349	2,172	68.38%	0	1	1	YES	33% of the increase was back pay for wages in 2023/24 Part through the financial year it was also agreed to increase the hours from 12 pcm to 16pcm
5 Loan Interest/Capital Repayment			0	0.00%	0	0	0	NO	
6 All Other Payments	14,687	8,852	-5,835	39.73%	1	0	1	YES	No major building work project as in the previous year and reduction in small grants to local groups. £14191.30 has been earmarked within 'P3 Footpaths EMR' for planned footpath work through the village green for which has now been issued and will take place early in the new financial year.
7 Balances Carried Forward	28,512	33,707							VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments									VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and Assets	75,952	75,992	40	0.05%	0	0	0	NO	
10 Total Borrowings			0	0.00%	0	0	0	NO	
Rounding errors of up to £2 are tolerable									
Variances of £200 or less are tolerable									
BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)									

Sampford Courtenay Parish Council Assets				Notes and Inscriptions
Description	Date of purchase	Cost		
SC Bus Shelter given to SCPC by Mr & Mrs Marsden - New Inn	9.12.78	£15,000.00	Best estimate	
SC Fire Engine - held at Okehampton Museum from	20.2.90	£5,000.00	Best estimate	
Village Green (deeds dated 2010/11)		£10,000.00	Best estimate	Believed to have been under SCPC since 1920's when sold off by King's College Cambridge
SC Bus Shelter - Sampford Station		£15,000.00	Best estimate	
SC Public Toilets		£15,000.00	Best estimate	
A3 Laminator	21.9.12	£89.99		
Clerk Filing Cabinet		£94.19		
Village Green Play Equipment - New Swings	Jul-17	£4,357.20		
New Notice Board	Mar-18	£600.00		
New War Memorial	Oct-18	£5,000.00		
Snow Salt Shakers	Jul-19	£29.82		
New Village Hall Heaters	Sep-19	£538.80		
Clerk's Laptop	Nov-19	£582.39		
Village Hall Baby Changing Table	Feb-20	£108.29		
Projector & Screen	Mar-20	£1,245.13		
Clerk's Printer	Jul-20	£240.00		
Litter Bin	Aug-20	£100.00		
Salt Grit Bin	Mar-24	£170.00		
Phone Box at Sampford Chapple	Mar-22	£1.00		
Phone Box in the Square	Mar-22	£1.00		
Defibrillator	Mar-22	£0.00		Leased therefore not an SCPC Asset
Original War Memorial	Mar-22	£0.00		Mounted on Church property so presumed Church ownership
Benches & Picnic Tables				
New Jubilee Bench	Mar-22	£420.00	EMR	
Games Picnic Table	Mar-22	£450.00	EMR	
Wheelchair Accessible Table	Mar-22	£450.00	EMR	
Silver Jubilee Bench (Square)	Mar-22	£50.00	Best Estimate	1977 Silver Jubilee Bench Replaced 1996
Golden 2002 Jubilee (Green)	Mar-22	£50.00	Best Estimate	Golden 2002 Jubilee
Plain bench (Green)	Mar-22	£50.00	Best Estimate	
Plain bench (Green)	Mar-22	£50.00	Best Estimate	
Picnic Table	Mar-22	£50.00	Best Estimate	This bench is for everyone to use and enjoy. Please look after it. Donated by Greenbank Cottage 2014
Hugh Franklyn Bench	Oct-21	£100.00	Best Estimate	Donated in memory of Hugh Franklin by his sons, Tom and Dan.
Signs on the village green	Mar-24	£40.00		
Generator	Mar-22	£562.00	DCC Grant	
Mobile Radios	Mar-22	£320.00	DCC Grant	
Storage Chests	Mar-22	£200.00	DCC Grant	
Hi Viz Tabards	Mar-22	£42.00	DCC Grant	
Strimmer and Safety helmet	Oct-25	£868.44	P3 Grant	
TOTAL		£76,860.25		

Smaller authority name: **SAMPFORD COURTENAY PARISH COUNCIL**

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF ANNUAL GOVERNANCE & ACCOUNTABILITY
RETURN (EXEMPT AUTHORITY)**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

**Local Audit and Accountability Act 2014 Sections 25, 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE

1. Date of announcement 27th June 2025

2. Each year the smaller authority prepares an Annual Governance and Accountability Return (AGAR). The AGAR has been published with this notice. It will not be reviewed by the appointed auditor, since the smaller authority has certified itself as exempt from the appointed auditor's review. Any person interested has the right to inspect and make copies of the AGAR, the accounting records for the financial year to which it relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2025, these documents will be available on reasonable notice by application to:

(b) Mr A Matthewman, Parish Clerk and Responsible Financial Officer,
26 Fairways View, High Bickington, Umberleigh EX37 9BZ
Tel: 01769560740
Email: Clerksopc@gmail.com

commencing on **Monday 30 June 2025**

and ending on **Monday 11 August 2025**

3. Local government electors and their representatives also have:

- The opportunity to question the appointed auditor about the accounting records; and
- The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.

4. The smaller authority's AGAR is only subject to review by the appointed auditor if questions or objections raised under the Local Audit and Accountability Act 2014 lead to the involvement of the auditor. The appointed auditor is:

PKF Littlejohn LLP (Ref: SBA Team)
15 Westferry Circus
Canary Wharf
London E14 4HD
(sba@pkf-l.com)

5. This announcement is made by Mr Alan Matthewman