



## SAMPFORD COURTENAY PARISH COUNCIL MEETING

Date and Venue – Wednesday 25th June 2025 7.30pm at the Sampford Courtenay Village Hall

### DRAFT MINUTES

#### 1. Chairs Welcomed Cllrs

2. **Present** - Cllrs Wilson, Green, Collins, Smedley, Carpenter, McIlwraith & Moesel. Parish Clerk - Mr Matthewman

3. **Apologies** - none received

#### 4. Declarations of Interest

4.1. Register of Interests – Councillors are reminded of the need to update their register of interests

4.2 To declare any personal interests in items on the agenda and their nature

4.3 To declare any prejudicial interests in items on the agenda and their nature ( Councillors with prejudicial interests must leave the room for the relevant item)

5. **Approval of Minutes** – to resolve that the minutes of the Council meeting held on 7th May 2025 , Proposed by Cllr Wilson and Seconded by Cllr McIlwraith Unanimously agreed and signed as an accurate record.

Cllrs Noted approval of Items 4 & 5 of the AGM appointment of chair and Vice and Item 7 Appointment of Committees and Groups set out in the Minutes of the Annual General Council Meeting on 7th May 2025

6. **Public Participation** – this item is limited to a maximum of 20 minutes and will be conducted in accordance with the Standing Orders of the Parish Council. These are available to read in full on the website or available from the Clerk.

No Items received

#### 7. Planning

7.1. **0653/25/FUL** - Applicant Mr Porter, Little Incott Farm EX20 2SW Change of use of land from agricultural/ equestrian to garden & erection of garage **Decision: Conditional Approval for information only - Noted**

7.2 **0984/25/PHH** - Mr Lloyd Chapman, Avondale, Southey Lane, Sampford Courtenay EX20 2TE

**Decision: Prior approval required and refused - Noted**

7.3 **1341/25/PDM** - Mr James McIlwraith, Solland Farm, Exbourne, EX20 3QT **Comments by 9th June 2025 - No comments made matter for the planning Officer**

7.4 **450/25/LBC** - Applicant not listed, Westacott Honeychurch EX20 2AG, Listed building consent for changes **Comment required by 26th June - previously supported no comments made matter for the Planning Officer**

Proposed Cllr Wilson Seconded Cllr Carpenter - Unanimously agreed

**The council was no longer receiving individual notifications regarding planning applications.** The clerk would contact WDBC to see if the procedure had been changed.

#### 8. Parish Priorities

8.1 **Review and agree 2025/26 priorities** - following discussion priorities agreed as reported in Appendix B to be uploaded on the website

Cllr Wilson Cllr Moesel and Unanimously agreed

**Noted that the liaison with Dartmoor Railway had been changed to Sampford Courtenay CIC with Sampford Courtenay Parish Council.**

8.2 **Update on Village Green Footpath contract** - Cllr Carpenter outlined that the contracts are agreed and awaiting the start date by the appointed contractor which is being proactively sought

**For detailed understanding on priorities see Report of website**

#### 9. Councillor and Clerk Reports

9.1 **FOI request from Mr Coleman** - Cllrs had discussions on the requests

Proposal made to respond to Mr Coleman that information requested is either already available to him or does not exist and that the link to the report on the website be included Proposed by Cllr Wilson Seconded by Cllr Collins - Agreed unanimously

9.2 **Tamar Energy Community** are to reinforce the work of the thermal imaging project with a stand at Sampford Courtenay Village Fete on Sunday 29th June 2025

**10. Finance**

10.1 **Monthly accounts** – previously circulated noted by Councillors

10.2 **Payments and Transfers** – circulated with Agenda ratified and approved Proposed by Cllr Wilson, Seconded by Cllr Green Unanimously agreed

10.3 **Internal Auditors report** - noted (and with no recommendations) accepted without further action

10.4 **Dartmoor Search and Rescue Team Appeal for grant funding** - following discussion Cllrs proposed to defer request to January Budget meeting to review funds available and make a decision - Proposed McIlwraith Seconded Cllr Moesel agreed unanimously

**11. Village Hall Update**

Cllr Green updated on future events including Village Fete on 29th June. He outlined current upgrades to SMART meter for electric and the new Village Hall Website. He provided details of funding required for upgrading of the flooring and repair of the vandalised wall at the rear of the Hall for which they would be seeking considerable grant funding.

**12. Meeting ended at 8:30pm - Date of Next meeting - Wednesday 3rd September 2025 19:30 Sampford Courtenay Village Hall**

Members of the Public are cordially invited to attend all Parish Council Meetings - to give their views and to ask a question of the Council on issues relating to the agenda .The Chair will direct any written or verbal responses.

*Alan Matthewman - Parish Clerk [ClerkSCPC@gmail.com](mailto:ClerkSCPC@gmail.com) 26 Fairways, High Bickington,,EX37 9BZ Tel 01769560740*