



## NOTICE OF THE SAMPFORD COURTENAY ANNUAL PARISH COUNCIL MEETING

**To Members of Sampford Courtenay Parish Council , You are duly summoned to attend the meeting**

**Date and Venue – Wednesday 6<sup>th</sup> May 2026 @ 6.30 pm. Sampford Courtenay Village Hall**

### AGENDA

1. Chair's Welcome
2. Election of Chair for 2026/27
3. Election of Vice Chair for 2026/27
4. Minutes of SCPC Annual General Meeting 2025 held on 7<sup>th</sup> May 2025
5. Election of Committees (Appendix A )
  - 5.1 : Governance Committee
  - 5.2 : Planning Committee
6. Appointment of representatives to other Groups ( Appendix A )
7. Adoption of SCPC Financial Regulations
8. Adoption of SCPC Standing Orders and amended policies
9. Approval of Accounts for the 2025/26 Council year
10. To confirm the meeting dates for 2026/27 and 2027/28

Parish Clerk - Malcolm Harris [clerk@sampfordcourtenay-pc.gov.uk](mailto:clerk@sampfordcourtenay-pc.gov.uk) mob : 07732174071

## Appendix A

### 5. Election of Committees

**5.1 Governance Committee** – a sub committee ( excluding the Chair ) who consider any grievances or complaints against the Parish Council. The Governance Committee does not consider complaints or grievances against individual councillors. These are made to the West Devon Borough Council Monitoring Officer – [www.westdevon.gov.uk](http://www.westdevon.gov.uk)

**5.2 Planning Committee** – a sub-group of councillors that can be called upon to consider planning applications that fall outside the meeting cycle.

### 6. Appointment of other representatives to other Groups

**6.1 Footpath Lengthsperson ( s )** – walks the Parish Footpaths and lanes twice yearly and reports to the Parish Council

**6.2 OkeRail** – attends meetings to consider the reinstatement of railway route through Okehampton

**6.3 Eastern Links** – quarterly meetings with local councils to discuss local topics and consider TAP applications

**6.4 Village Hall** – A Village Hall committee member liaising between the Parish Council and the Village Hall

**6.5 Dartmoor Rail Working Committee** – Liaising with other local councils , GWR and Network Rail with a view to the opening of Sampford Courtenay Station

**6.6 Village Green and Defibrillator Monitoring-** monthly checks on the Defibrillator – monthly checks and written checklist / reports on the maintenance of the Village Green and the condition of the play equipment