Sampford Courtenay Parish Council www.sampfordcourtenay-pc.gov.uk

A Civility & Respect Pledge Council

NOTICE OF SAMPFORD COURTENAY PARISH COUNCIL MEETING

Members of Sampford Courtenay Parish Council, you are duly summoned to attend the meeting on

Wednesday 18th November, 2026 at 7pm at Sampford Courtenay Village Hall

AGENDA

1. **Chairs Welcome**
2. **Apologies**
3. **Declarations of Interest :-** a) Register of Interests – Councillors are reminded of the need to update their register of interests. b) To declare any personal interests in items on the agenda and their nature c)To declare any personal interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item)
4. **Approval of Minutes** – to resolve that the minutes of the Council meeting held on September and previously circulated, be signed as an accurate record
5. **Public Participation** – this item is limited to a maximum of 20 minutes and will be conducted in accordance with the Standing Orders of the Parish Council. These are available to read in full at www.sampfordcourtenay-pc.gov.uk or available from the Parish Clerk. One Item requested by a parishioner for discussion : **National Grid – Central Devon Reinforcement Project :** . The project is essentially to improve resilience of the grid in Devon, and this will involve a new line of pylons from Alverdiscott to North Tawton. – Chair /DCC Cllr
6. **Planning**
   6.1 Applications to note (All applications previously approved by the Parish Sub Committee **)**
   a) 2745/26/ARC Sunnyside Rectory Hill : Details reserved by Condition 3
   b) 2755/26/LBC Westacott, Honeychurch alterations and repairs associated with conversion of listed barn to provide residential accommodation
   c)2754/26/FUL Honeychurch –Change of Use , conversion of a listed agricultural barn to domestic accommodation
   6.2 Other Planning issues –Review of Parish Planning Policy – Cllr Mcllwraith
7. **Parish Priorities**
   7.1 Village Green Development Project – to consider quotations and the approved provider for provision of play equipment and installation of exercise equipment on the village green – Clerk
8. **Councillor and Clerk Items and Reports**
   8.1 Review of Policies – to approve the 2026 review of three Council Policies - Disciplinary Policy , Grievance Policy and The Grants and Donations Policy - Clerk.
   8.2 National Emergency Briefing - deferred from September last meeting - Chair
   8.3 Parking in Village Square – update - Chair

9. **Finance**
   a) Monthly Accounts – to note the current position – (report previously circulated)
   b) Payments and Transfers – approval and ratification of the published record (11/11/2026)

Payments			
Details	Amount	Notes	Status
Unity Bank	£7.00	Bank charges - Sept	Paid
Trevor Davey	£250.00	Maintenance Village Green	Paid
P Mallett	£88.97	Toilet Cleaner – wages Sept	Paid
M.Harris	£393.56	Clerks salary – Sept incl back pay	Paid
HMRC	£223.41	PAYE – Clerks salary	Paid
GX Accounts	£63.00	Payroll Admin	Paid
Yu-Energy	£12.92	Toilets - Electricity	Paid
Unity Bank	£7.00	Bank charges - Sept	Paid
SWW	£76.95	July – Oct – Toilets water	Paid
Unity Bank	£7.00	Bank charges - October	Paid
P. Mallett	£114.39	Toilet cleaner – Wages - Oct	Paid
M. Harris	£242.56	Clerks salary - Oct	Paid
HMRC	£30.00	Refund of overpaid VAT	Paid
Broxap	£212.40	Replacement part for play station	Paid
Total Payments	**£1729.16**		
Income			
SeaMoor Lotto	£21.00	Lotto win	Paid
Unity Bank	£114.12	Bank interest	Paid
Total income	**£135.12**		
Transfers between accounts			

Transfers from EMR to Current 1			
None			
Transfers from Current to EMR			
Total transfers to Reserve Account.	**None**		
Account Balance before any pending transactions. @ 11/11/26			
Current account	**£4,337.66**		
Reserve account balance	**£26,494.66**		

10. **To discuss proposals for the2027/2028 draft budget/ precept - Clerk/ Chair**
11. **Village Hall Update**
12. **Date of the next meeting : Wednesday 6th January 2027 @7pm Village Hall**
    Members of the Public are cordially invited to attend the Parish Meetings and to give their views, ask questions of the Council or raise issues DURING the Public Participation period of each meeting. The Chair will direct any written or verbal responses

Parish Clerk : Malcolm Harris : Clerk@sampfordcourtenay-pc.gov.uk mob.. 07732 174071